

Conference Regulations

„Development of Scientific Cooperation in Reproductive Medicine Research VIII”

Cooperationivf

§ 1. Preliminary provisions

1. These Regulations set out the rules for participation in the Conference **„Development of Scientific Cooperation in Reproductive Medicine Research VII”**, called in the further Regulations part as „Conference”.
2. Conference will be held on **15 Oct.- 16 Oct. 2021 y. in Arche Arche Hotel Wrocław Airport**(check- in from 2 pm, check out until 12 am), called in the further Regulations part as „Hotel”.
3. The substantive Conference organizer is **Association for Improvement Contemporary Diagnostic Methods and Infertility Treatment "Child"**, Białystok, cluster coordinator- Nationwide Center for Research, Education and Monitoring of Fertility Problems.
4. The Association entrusted the logistics part of the conference to the company **4Open-Mind, Institute for Research and Analysis of the Medical Market, Izabella Sobiech** with the headquarter: 1000-lecia PP street 10/54, 15-111 Białystok, Tax Number: 718-18-11-785, National Business Registry Number: 200308683, called in the further Regulations part as „Organizer”.
5. The provisions of these Regulations constitute an integral part of the Application for Participation in the Conference and apply to all Conference Participants.
6. Lectures free of marketing content will be held during Conference. The Conference plan is available on the website. The Organizer is not responsible for the form and content of theses and views expressed by the speakers.
7. Official conference website is www.cooperationivf.eu and official address e-mail: *conference@cooperationivf.eu*

§ 2. Rules for participation and participation cancellation

1. Conference participants are gynecologists, endocrinologists, andrologists and biologists who:
 - a) participate in a lecture session without their own presentation;
 - b) they have registered their participation by completing and sending an electronic form available on the official Conference website in accordance with the application instructions or have registered their participation via the registration e-mail available on *co-operationivf.eu* or will register their participation on the Conference day;
 - c) made a payment for participation in the Conference until the Conference day (in the amount and on the account indicated on the official Conference website).

Other people professionally related to the Conference subject and sponsors representatives can also be Conference participants.

2. The Organizer is not responsible for providing incorrect or incomplete data by the Participant when submitting the participation in the Conference.
3. The Organizer will issue an invoice for participation in the Conference at the individual Participant request.
4. Each Participant will receive a certificate confirming participation in the Conference.
5. The Participant may receive 20 CME for participating in all lectures.
6. The participant covers the travel costs on their own.
7. The Organizer has the right to prevent participation in the Conference, if Participant has not paid the participation fee. In the case of payment within 1 day before the Conference or on the Conference day, the Participant should have the transfer confirmation.
8. The participant may resign from participation in the Conference. The Participant's resignation from participation in the Conference should be made in writing.
10. The organizer reserves the right to make changes in the conference program and undertakes to publish current information on the website. In this case, the Participant is not entitled to compensation from the Organizer.
11. The organizer reserves the right to change the Conference date for reasons beyond of Organizer control. If the Participant decides to resignate from the participation in the Conference, the participation fee will be refunded, provided that the resignation is notified no later than 7 days from information publication on the *cooperationivf.eu* website. The Organizer does not cover additional costs incurred by the Participant in connection with

the Conference.

§ 3. Informations about exhibitors / sponsors during the Conference

1. The places intended for exhibition spaces are separated from the places where lectures will be held - they are located in the hall near the auditorium.
2. Sponsors are informed by the Organizer that they cannot conduct marketing activities, which are unethical or violate legal and moral norms towards Conference Participants.
3. Participants' stay in the place intended for exhibition areas is voluntary.
4. The Conference Organizer is not responsible for the marketing message form and contents, which sponsors directs to participants staying in places intended for exhibition areas.
5. The Conference Organizer is not responsible for exhibitors' stands and their possible destruction.

§ 4. Prices and payment terms

1. Prices and terms of payment for Conference Participation are published on the Conference website.
2. The payer (bill addressee) is the entity ordering individual services related to Participation in the Conference. The payer and the Participant liability is joint towards the Organizer.
3. No payment for Conference participation until date given on the conference website, entitles the Organizer to withdraw from the contract and cancel the application form, without the right to compensation.

§ 5. Complaints

1. All complaints of the Conference Participants towards the Organizer should be submitted in writing to the Organizer address.
2. Conference Participants complaints may be submitted no later than within 14 days from the end of the Conference.
3. No complaints will be considered after the deadline specified above.

§ 6. Final Provisions

1. If Conference is not held for reasons attributable to the Organizer, the Organizer shall immediately return the fee paid by the Participant to the bank account indicated by Participant.
2. If Conference is not held for reasons beyond the Organiser's control, The Participant is not

entitled to any compensation or reimbursement related to Participation in the Conference, as well as the costs of additional services ordered by the Conference Participants to the Organizer.

3. All disputes that may arise from the Participation in the Conference will be settled by the court competent for the Organizer's seat.
4. In matters not covered by these Regulations, the provisions of the Civil Code shall apply.
5. The administrator of the Participants' personal data within the meaning of the Personal Data Protection Act of August 29, 1997 is the Organizer. The organizer does not transfer, sell or lend the collected personal data of Participants to other persons or institutions.
6. Personal data provided by the Participant (name, address, telephone number, e-mail address) are treated as confidential information and will be processed for the purpose and scope necessary for the proper performance of services related to participation in the Conference, in particular for communication between the Participant and Organizer, for the accommodation and Participant's stay in the

hotel, to settle the transaction and to make any claims for payment for participation in the Conference or for damage caused by the Participant during the Conference.

7. The participant has the right to inspect their personal data, request their correction or removal.
8. The Organizer is not responsible for the Participants items (lost, damaged or stolen during the Conference).
9. Participants bear full financial responsibility for their damages both at the facilities where any activities related to the Conference are carried out, as well as at the Hotel. Participants are also obliged to pay additional fees resulting from too early check-in or delayed check-out, use of the minibar etc.
10. The organizer informs participants that it is forbidden to bring food and drinks to the Hotel. The Organizer is not responsible for any poisoning caused by products brought to the Hotel and consumed by the Participant contrary to this prohibition.
11. Filming, recording and photographing lectures and conference participants without the Organiser's agreement is prohibited.
12. The workshops will be filmed and photographed by the Organizer.
13. The Participant agrees to gratuitous recording, preserve and propagate of Participant image, including its commercial use in the case of:
 - a) when the Participant is filmed or photographed at the Hotel;
 - b) when the Participant voluntarily agrees (including the constructive assent) to give an interview in front of the camera, or to posing for a photo.
14. Registering as a Conference Participant is tantamount to accepting these Regulations, as well as compliance with order regulations and any other arrangements made between the Participant and the Organizer.
15. These Regulations are transformable by Organizer. The changes will enter into force within 3 days from the posted on the *cooperationivf.eu* website, however, with respect to Participants who have submitted their participation in the Conference before the entering the amendment of Regulations into force, they must be notified by e-mail.